



Prineville Coffee Company

Employment Application

Thank you for your interest in employment with Prineville Coffee Company!
Please complete the following application neatly and completely. If you need additional space please attach on a separate piece of paper.

What are the requirements to be a Barista at Prineville Coffee Company?

~ Our coffee shop has built a reputation on fantastic customer service and creating a special experience when purchasing a drink. Our customers are much like family to us. We are looking for outgoing, energetic employees with a customer focus. Any monkey can learn to make a latte, but it takes a special kind of person to connect with our customers and build loyalty and repeat business!

~ To become a barista with us, you will need a passion for coffee!

~ Having OPEN AVAILABILITY and a FLEXIBLE SCHEDULE helps!

~ Much of the time, coffee shops are run on minimal staff. A self-starter who can be trusted is key. You will be responsible for health code compliance, drink quality, and cash control at the register.

~ Professionalism is also a key aspect of all of our baristas. You are the representative of the company at the counter/ window. Ability to follow a moral code of honor, and the company dress code is a requirement.

~ We cannot stress enough: We want a customer-focused individual. Your job is not merely to make the customer's drink, but Make Their Day, EVERY customer, EVERY time.

Personal Information:

Name(First, Middle, Last)	Other names you have used
Phone Number	----
Street Address	City, State, Zip

Are you under the age of 18? Yes No

Will Visa or immigration status prevent lawful employment? Yes No

Have you ever been disciplined for being late or absent from work? Yes No

The US Secretary of health and Human Services has determined that certain diseases including hepatitis A, Salmonella, Shigella, Staphylococcus, streptococcus, giardia, and campylobacter may prevent you from serving food or handling food equipment in a sanitary or healthy fashion. An essential function of this job involves serving food or handling food equipment in a sanitary and healthy fashion. Can you with or without reasonable accommodation perform this essential function of this job? Yes No

Have you ever been convicted, arrested, cited, or taken into custody for a crime involving dishonesty or a crime involving violence to another person? If yes please describe, including dates, penalties, and current disposition below. Yes No

Note: This information does not automatically disqualify you from employment.

Availability:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Do you have reliable transportation to get to work?						
If hired when could you begin work (Mo/Day/Yr)				How many hours would you like to work each week?		

Education:

	City, State	# Years Completed	GPA	Degree or Diploma	Contact Person Number
High School					
College					
Other					

Work Experience:

Company	Address	Position/Duties	Supervisor Name/Number	Dates Employed	Reason for Leaving
May we Contact: Y or N				Ending Wage: \$	
May we Contact: Y or N				Ending Wage: \$	
May we Contact: Y or N				Ending Wage: \$	
May we Contact: Y or N				Ending Wage: \$	

References: List at least 3 School, Work or Personal References we may contact that are not related to you.

NAME	TELEPHONE	HOW LONG HAVE YOU KNOWN THIS PERSON	RELATIONSHIP TO YOU

The information I am presenting in this application is true, and correct to the best of my knowledge. I understand that any falsification, misrepresentation or omissions can result in denial of my application, withdrawal of any employment or immediate discharge.

Applicants Signature	Date
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